

ETHICALHUB AUDIT PACK

Centre Name: ABC learning Center – Carlton VIC
Service Approval Number: SE-00012345
Audit Period: 1 Jan 2025 – 31 Dec 2025
Generated On: 10 February 2026
System: EthicalHub Active Compliance Engine

1 Compliance Summary Overview

Audit Status: ☒ Audit Ready

No expired supplier certifications.
No unresolved corrective actions.
Delivery log compliance: 99.2%
Food Safety Supervisor: Valid

Supplier Compliance Summary

Supplier	HACCP	Insurance	Modern Slavery	Risk Level
Melbourne Fresh Produce	Valid	Valid	Valid	Low
Coles	Valid	Valid	Missing	Medium
DairyDirect VIC	Valid	Valid	Valid	Low

2 certificates expiring within 45 days (notifications issued).

2 Supplier Certification Register

Melbourne Fresh Produce

HACCP Certificate

- Version: v4
- Issued: 12 March 2025
- Expiry: 12 March 2026

- Verified by: EthicalHub Admin (13 March 2025)

Public Liability Insurance

- Expiry: 30 June 2026

Modern Slavery Statement

- Uploaded: 1 January 2026

Coles

HACCP Certificate

- Valid until: 18 October 2026

Insurance

- Valid until: 3 August 2026

Modern Slavery Statement

- Not provided
- Follow-up requested: 3 February 2026

3 Delivery Verification Log
(Temperature Records)

High-risk deliveries recorded during audit period.

Date	Supplier	Product	Temp	Within Range	Staff	Corrective Action
14 Jan 2026	DairyDirect	Milk	4.2°C	Yes	J.Smith	None
5 Feb 2026	DairyDirect	Yogurt	7.8°C	No	J.Smith	Delivery rejected
12 Feb 2026	Fresh Produce	Chicken	3.6°C	Yes	L.Chen	None

Temperature compliance rate: 99.2%
Missed logs: 1 (corrected within 24 hours)

4 Corrective Action Register

Incident – 5 February 2026

Supplier: DairyDirect VIC
Product: Yogurt
Temperature recorded: 7.8°C (above safe threshold)

Action Taken:

- Delivery rejected on site
- Supplier notified same day
- Replacement delivered within 3 hours
- Replacement temp logged at 3.9°C

Status: Resolved
Reviewed by Centre Director: 6 February 2026

5 Food Safety Supervisor Record

Primary FSS: Jane Smith
Certificate Number: FSS-984563
Issued: 18 August 2023
Expiry: 18 August 2028

Status: Valid
Next reminder scheduled: 18 June 2028

6 Monthly Compliance Review Log

Month	Reviewed By	Notes
Jan 2026	Director – M. Evans	All logs complete
Feb 2026	Director – M. Evans	One temperature breach handled

Digital sign-off stored in EthicalHub.

7 NQS Quality Area 2 Evidence Summary

Audit Period Spend Overview:

- 68% Fresh Produce
- 42% Local Suppliers
- 85% Suppliers with active HACCP
- 12kg Plastic packaging avoided (supplier declarations)

This summary supports evidence of safe and nutritious food sourcing practices.

8 Declaration

This audit pack was generated automatically by EthicalHub based on recorded delivery logs, supplier certifications, and compliance tracking data.

EthicalHub assists with documentation and monitoring.

The service remains responsible for compliance under applicable legislation.

Signed:

Centre Director – ABC learning Center – Carlton VIC

Date: 10 February 2026